

SCOTT COUNTY ENGINEER'S OFFICE

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Senior Administrative Assistant

MEMO

TO: Mahesh Sharma
County Administrator

FROM: Mark Garrow
Fleet Manager

SUBJ: Approval to Purchase Replacement Vehicles for the Sheriff's Office

DATE: June 6, 2024

The FY2025 budget includes the replacement of nine (9) Sheriff's vehicles. Vehicles being replaced are #5401, #5421, #5424, #5429, #5524, #5549 and #5551 in Patrol, #5066 in Volunteers in Police Service (VIPS) and #5430 in Civil.

The State of Iowa Vehicle Contract Catalog is comprised of competitively bid contracts managed by the Iowa Department of Administrative Services (DAS) and are open for local governments to purchase from. One DAS quote was received from Stivers Ford in the amount of \$48,834.00 per vehicle, for a total of \$439,506.00. Stivers Ford is an approved DAS vendor. The County's purchasing policy allows for purchases to be made through joint purchasing contracts, such as DAS, without going through a separate bidding process. This process is being requested to make the following purchase:

- 9 – New and unused Model Year 2025 Police Interceptor Utility, All-Wheel Drive, Vehicles for a total cost of \$439,506.00.

These vehicles will be purchased in FY2025. A budget of \$450,000.00 has been approved for these vehicle replacements and there are sufficient funds in the account to cover this amount.

Fleet Services has analyzed DAS pricing against competitive bids received over the last few purchase cycles and costs were similar. Over the past few years, the Sheriff's Office has utilized Stivers Ford for upfitting their new vehicles, therefore, there will be transportation cost savings realized. Stivers Ford is a high-volume dealer with a long history of being a state contract vendor. This greatly reduces the risk of our order being cancelled.

It has been determined that purchasing from DAS is the best decision. I recommend purchasing these vehicles through the State of Iowa, DAS Vehicle Contract Catalog. This purchase provides effective use of resources to ensure the County gets the best value for its vehicle purchases.

THE COUNTY AUDITOR'S SIGNATURE CERTIFIES
THAT THIS RESOLUTION HAS BEEN FORMALLY
APPROVED BY THE BOARD OF SUPERVISORS ON

DATE

SCOTT COUNTY AUDITOR

RESOLUTION
SCOTT COUNTY BOARD OF SUPERVISORS
JUNE 6, 2024

A RESOLUTION APPROVING THE PURCHASE OF NINE (9) NEW AND UNUSED
MODEL YEAR 2025 POLICE INTERCEPTOR UTILITY, ALL-WHEEL DRIVE,
VEHICLES FOR THE SHERIFF'S OFFICE

BE IT RESOLVED BY the Scott County Board of Supervisors as follows:

- Section 1. That the Fleet Manager has the authority to purchase nine (9) MY2025 Police Interceptor Utility, AWD, Vehicles, for the Sheriff's Office, from Stivers Ford through the State of Iowa, Department of Administrative Services (DAS) Vehicle Contract Catalog for a total cost of \$439,506.00.
- Section 2. Vehicles being replaced are #5401, #5421, #5424, #5429, #5524, #5549 and #5551 in Patrol, #5066 in Volunteers in Police Service (VIPS) and #5430 in Civil.
- Section 3. This resolution shall take effect immediately.