

Scott County Board of Supervisors  
November 26, 2019 4:00 p.m.

The Board of Supervisors met as a committee of the whole and pursuant to adjournment with Maxwell, Beck, Knobbe and Kinzer present. Supervisor Croken participated via telephone.

Jon Burgstrum, County Engineer, reviewed plans, specifications and letting date for a bridge replacement project on 305th Street over McDonald Creek in Butler Township. He said this is one of the projects designed by the consultants.

Angela Kersten, Assistant County Engineer, said this bridge has been in the program for FY20 and it will be a 100 foot concrete slab bridge, which is typical of the bridges now built in the County. She said she hoped to get better bids by letting in December.

Tim Huey, Planning and Development Director, updated the Board on a public input meeting planned for the Parkview rental regulations scheduled for December 4th at 6:00 p.m. at the Scott County Library in Eldridge. He said a committee has been meeting since April, consisting of staff from the Sheriff's Office, Planning and Development Department, Health Department, County Attorney's Office, Patrick Dodge from the Parkview Owners Association and the Chairman and Vice-Chair of the Board of Supervisors. He said the committee wants to present some of the information gleaned from its work and let the public know no decision has been made and all public input will be considered before making a recommendation to the Board. He said that a public hearing will be required when a recommendation to adopt an ordinance is brought to the Board. He said staff from the cities of Davenport, Bettendorf and Eldridge have made presentations regarding their inspections programs and committee members are very impressed with all of the cities programs. He said the committee also looked at programs from the cities of Muscatine, Newton and Oskaloosa.

Huey said Parkview has 293 rental units, of which 211 are multi-family in 26 multi-family buildings, and 82 townhouses in 14 townhouse buildings. He said the County does not currently inspect these buildings except for utility disconnections and building permits. He said the committee is looking at what's involved to institute a rental inspection program. He said the three main aspects of a rental program would be administration, code regulations and enforcement. He said administration would involve deciding on which department administers the program, staffing needs, and fees, which could be structured to penalize repeated violations. He said the regulations would include the International Property Maintenance Code and could include requiring background checks on tenants, written leases and landlord training. He said enforcement would include a notice to correct code violations and nuisance activities, tracking violations and legal prosecutions of violations to ensure compliance.

Supervisor Kinzer asked if the meeting will be a special committee of the whole, and said that he thought it should be such a meeting with minutes taken.

Huey said the meeting was not advertised that way, and that at the previous committee meeting in April, Supervisors attended and listened and were not making comments.

Kinzer asked if the committee had reached out to the State of Iowa Fire Marshal.

Huey said that none of the cities mentioned anything about the State Fire Marshal, but the committee is in the information gathering stage. He said if the Board directs a special committee of the whole meeting, he will leave that up to administration. He also said staff mailed notices informing owners of the input meeting and published notice in the North Scott Press.

Supervisor Maxwell said he cannot attend the meeting.

Supervisor Knobbe said he is totally comfortable calling this a committee of the whole meeting but suggested that the Board not engage in debate about the fine points of anything proposed because the committee is not yet in the position of recommending to the Supervisors.

Tammy Speidel, Facility and Support Services Director, reviewed the project for Administrative Center exterior recladding and window replacement. She said it was discussed at the last committee of the whole meeting and the resolution was tabled at the Board Meeting on November 14th. She said as a matter of procedure it was added back to this agenda so it could be discussed and proceed however the Board chose.

She said that Swanson Construction from Bettendorf made the low bid, and she recommended that the Board accept the first bid alternate for a total cost of \$1,526,108. She said this amount is about \$100,000 over projections but the Budget Director stated funds are available to cover the overage.

Maxwell asked about the consequences if the Board tabled it again.

Speidel said the RFP required that bids be good for 60 days so the price would be held until December 29, 2019. She said Swanson indicated the contracts needed to be ready by November 29th in order to meet the June 12, 2020 completion date. She said that tabling the resolution might cause a delay in project completion, but that time wise she did not think it was an issue for the County. She said the impact would be additional costs for cooling because the building lacks outside insulation.

Knobbe asked if approving after November 29th added days at the end of the project.

Speidel said it could, but it would be within Swanson's right to say the County caused the missed completion date, but Swanson can choose when spring work begins, and the decision will be based on when the materials are available and the weather.

Mary Thee, Human Resources Director, reviewed the hiring of Anthony Johnson for the position of Deputy Sheriff in the Sheriff's Office at the entry level rate, the hiring

of Rob McNabb for the position of part-time Bailiff in the Sheriff's Office at the entry level rate and the hiring of Aurelio DeLaRosa for the position of Bailiff in the Sheriff's Office at the entry level rate.

Matt Hirst, IT Director, reviewed renewal of network monitoring software maintenance. He said IT uses SolarWinds software to monitor many of the technologies at the County, most importantly the virtual machines, and provides a client management remote product support. He said the low bid was from Zones for \$24,294.63.

Hirst reviewed a maintenance renewal for the enterprise content management (ECM) solution for Hyland OnBase from Databank. He said this is sole-sourced through Databank with government pricing for \$29,606.74. He said the number of records stored has grown to almost four million documents.

Hirst also reviewed a technology project. He said Scott County uses a 10 years old backup system that uses a combination of spinning disk drives for short-term storage, tape for long term storage, which is very antiquated technology. He said the system has the capacity of about 23 terabytes, which is problematic because the County's environment is about that size. He said the County has no capacity to increase backups or retain backups for any period of time. He said short-term backups are able to retain for less than two weeks and that tape is not a friendly format to restore from.

He said the IT team went through a lengthy and exhaustive research phase to determine what would provide the best solution, that they received eight proposals, selected four for onsite testing, and that the low bid came from Alliance Technology Group in the amount of \$556,000.00. He said, at about 100 terabytes capacity, the solution is four times larger than the capacity of the existing backup solution, and the maintenance costs are comparable in a per terabyte perspective and also included in the first five years of the project.

Kinzer asked if the new system would be expected to last eight to ten years.

Hirst said yes and that he anticipates to have short-term back-up capability of three months which is approximately 300 percent more than the current system. He said long-term back-up capacities for retention would be similar. He said that data grows very rapidly.

Sam Samara, IT Network Infrastructure Manager, said the solution in use started off in less data rich environment and as the County has grown, the duration of time has continually shrank down to where there is barely eight days capacity now.

Kinzer asked how the amount of cost sharing was determined with SECC paying \$166,000 and the County paying \$390,000.

Hirst said the determination was based on SECC utilizing about 30 percent of storage resources versus the County utilizing about 70 percent of resources.

Beck asked how quickly the solution can be implemented.

Samara said the plan is to implement the solution by January 2020.

Knobbe asked where the backup will be located.

Samara said the rapid backup will be housed both at the County data center in the courthouse and at SECC, and the long term Backup will be housed at SECC.

Knobbe asked what risks will be ameliorated by the new solution.

Samara said that the reporting capabilities can prove that the accounting and electronic content managements systems can be restored for audit purposes.

Hirst said that the new solution will allow for spinning up a backup environment very quickly, and with the current technology the backup would have to be rebuilt which is difficult and very time consuming.

Croken questioned the capacity to pay for this IT project while not providing full access to the County's website for disabled people.

Hirst said that the county supports screen readers and other assistive technology for accessing the website. He suggested that the County's webmaster attend a future Board meeting to explain what steps the County has taken to make the website accessible to people with disabilities.

David Farmer, Budget and Administrative Services Director, reviewed Family Farm tax credit applications as recommended by the City and County Assessor Offices. He said this year the Assessors recommended approval of all applications.

Farmer also reviewed quarterly reports from various County offices. He said for the first quarter the Auditor's Office is at about eight percent of projected revenue and that a lot of reimbursement will be for elections occurring in the second quarter. He said the Recorder's Office revenue is at 28 percent due to vital records requests being higher, but there was some decline in passport revenue. He said the Sheriff's Office revenue is at 23 percent. He said Planning and Development revenue is at 30 percent in part for fees related to permits for subcontractors. He said the Commission of Veterans Affairs Administration expenditures are at 23 percent and Relief Payments are at five percent, which tends to bulk up in the colder second and third quarters.

Moved by Kinzer, seconded by Maxwell at 4:52 p.m. a motion to adjourn. All Ayes.

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Tony Knobbe, Chair of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor