

Scott County Board of Supervisors
February 22, 2018 5:00 p.m.

The Board of Supervisors met pursuant to adjournment with Holst, Earnhardt, Knobbe, Beck and Kinzer present. The Board recited the Pledge of Allegiance.

Chairman Knobbe made the following announcement. "We will approve several sets of minutes tonight, and there had been discussion held amongst the public and the Board members regarding minutes, and going forward we will be making slight changes to the minutes. In our budget meetings we have asked staff to bring us some quotes and thoughts and ideas for taping our meetings. So, starting tonight, we will be approving expanded minutes of the Committee of the Whole that we have on Tuesday mornings, and going forward we will publish those on the website and will continue with our practice of the limited version of those in the newspaper version with a statement directing the public to our website for the expanded minutes as well."

Moved by Beck, seconded by Kinzer a motion to approve the minutes of the January 23, 2018 Committee of the Whole meeting, the minutes of the February 6, 2018 Committee of the Whole meeting, the minutes of the February 8, 2018 Regular Board meeting and the minutes of the February 20, 2018 Committee of the Whole Meeting all as written. All Ayes.

Moved by Beck, seconded by Kinzer to open a public hearing relative to the County's current FY18 Budget. All Ayes.

Jerry Mohr, 23785 130th Avenue, Eldridge, referenced the Compensation Board recommendations for salary increases for the Board of Supervisors members and asked what are the benefits and purchase services for the Board of Supervisors.

Mary Thee, Human Resources Director, explained that the benefits were part of the package sent to the Compensation Board and they included health insurance. The benefits are listed on the County website.

David Farmer, Budget and Administrative Services Director, explained that the purchase services and expenses area deals with contract services, professional services and travel, with most of the cost going for strategic planning.

Mohr also asked when supervisors turn 65 do they have to go on Medicare. Thee said yes. Mohr also asked if, since the Supervisors take the healthcare benefit, if they are all fulltime staff. Supervisors Earnhardt and Kinzer said they do not take that benefit.

Mohr also talked about his concern with the wages of the township trustees and clerks. He stated that they make \$5 per hour and urged the Board to look into an increase for them. Supervisor Earnhardt said that Auditor Moritz had talked about this subject and that the Board will be looking into this during next year's budget discussions.

No one else from the public spoke.

Moved by Beck, seconded by Kinzer to close the public hearing. All Ayes.

Moved by Beck, seconded by Kinzer a motion to open a public hearing relative to Scott County's FY19 Annual Budget and the five year Capital Improvement Plan. All Ayes.

No one from the public spoke.

Moved by Beck, seconded by Kinzer to close the public hearing. All Ayes.

Moved by Beck, seconded by Kinzer that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the bid for the Tremont Rehab Project construction is accepted and the contract is awarded to Tricon General Construction in the amount of \$364,000.00. 2) That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors. 3) This resolution shall take effect immediately

Moved by Kinzer, seconded by Beck that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That said Board of Supervisors does hereby recognize the retirement of Craig Hufford and conveys its appreciation for 27 years of faithful service to Scott County. 2) This resolution shall take effect immediately.

Moved by Kinzer, seconded by Beck that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) The hiring of Megan Kline for the position of Data Clerk/ Receptionist in the County Attorney's Office at the entry level rate.

Moved by Earnhardt, seconded by Holst to approve the filing of second quarter FY18 quarterly financial reports from various county offices. All Ayes.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) A budget amendment to the current FY18 County Budget as presented by the County Administrator is hereby approved as follows:

<u>SERVICE AREA</u>	<u>FY18 AMENDMENT AMOUNT</u>
Public Safety and Legal Services	(\$40,655)
Physical Health and Social Services	\$38,920
Mental Health, ID & DD	(\$298,095)

County Environment and Education	\$1,000
Roads and Transportation	\$170,500
Government Services to Residents	(\$11,588)
Administration	(\$44,949)
Non-program Current	\$525,000
Debt Service	\$800
Capital Projects	\$1,526,667
Operating Transfers Out	\$937,568

2) This resolution shall take effect immediately.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. Holst and Kinzer said they will be voting in opposition of the pay increase for the Board of Supervisors. Beck stated he would be supporting the Compensation Board's recommendation for an increase. All Ayes with Holst and Kinzer voting for a zero increase on the Supervisors' pay rate.

BE IT RESOLVED: 1) The Fiscal Year 2019 salary schedule for Elected County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/18)</u>
Auditor	\$ 88,300
County Attorney	\$150,900 ¹
Recorder	\$ 88,300
Sheriff	\$118,200
Treasurer	\$ 88,300
Board Member, Board of Supervisors	\$ 43,500
Chair, Board of Supervisors	\$ 46,500

2) The Fiscal Year 2019 salary schedule for Deputy Office Holders is hereby approved as follows:

<u>Position</u>	<u>Annual Salary (effective 7/1/18)</u>
Deputy Auditor – Tax (85%)	\$ 75,055
First Assistant Attorney (85%)	\$128,265 ¹
Second Deputy Recorder (85%)	\$ 75,055
Chief Deputy Sheriff (85%)	\$100,470
Chief Deputy Sheriff – Captain (83%)	\$ 98,106

3) It is understood that in those positions referenced herein are salaried employees and are not paid by the hour. 4) This resolution shall take effect July 1, 2018.

1. Salary may need to be reduced depending on Judicial Branch setting of District Court Judge's salary pursuant to Iowa Code §331.752(2)

Moved by Earnhardt, seconded by Holst that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) The salary ranges for County positions included in the Non-represented group shall be adjusted on July 1, 2018 by increasing the salary range midpoint by two and a quarter percent (2.25%). 2) For the purpose of determining an hourly rate of pay for the Non-represented group, the annual base salary shall be divided by 2,080 hours. 3) The top of the salary schedule for Seasonal Health Worker, Planning Intern, Enforcement Aide and Seasonal Maintenance Worker (Roads) in the Z schedule of the pay plan shall be increased by two and a quarter percent (2.25%). 4) The hourly rate for the part-time LPN and RN/EMT-P for the Immunization Clinic and Jail Health and Maternal Health Nurse in the Z schedule of the pay plan shall be increased by two and a quarter percent (2.25%). 5) This resolution shall take effect July 1, 2018.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) The rate of pay for precinct chair people shall increase to \$12.00 per hour. 2) The rate of pay for other precinct election officials shall increase to \$10.00 per hour. 3) This resolution shall take effect on July 1, 2018.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. Kinzer recalled the Recorder's concerns with work load and staff burnout in her office, and that the Board approves extra overtime instead of the adjustment request for an added 0.5 FTE. He said he respects the Recorder's decision to try the overtime, but wanted the Board to be aware that overtime is not always the answer. Beck said he agreed with Supervisor Kinzer about the overtime and stressed the importance of cross training within the department to ensure efficient operations. All Ayes.

BE IT RESOLVED: 1) That the table of organization for the Administration Department be decreased by 0.5 FTE Fleet Manager and the table of organization for Secondary Roads be increased by 0.5 FTE Fleet Manager (total 1.0 FTE) to reflect position solely being under the supervision of Secondary Roads Department. 2) That the table of organization for the Community Services Department be increased by 0.5 FTE Clerk II (total 1.0 FTE) to reflect the need for additional clerical services in the mental health program. 3) That the table of organization for the Juvenile Detention Center be modified to reflect the addition of equivalency of 0.5 FTE for part-time Detention Youth Counselors for a total of 13.9 FTE Total, to reflect the need for additional program services. 4) In the Facilities and Support Services Department the position of Maintenance Coordinator (1.0 FTE) is hereby upgraded from 300 to 332 Hay Points. 5) In the Human Resources Department the position of Benefits Coordinator (1.0 FTE) is hereby upgraded from 198 to 220 Hay Points. 6) In the Sheriff's Office the position of Senior Clerk (1.0 FTE) is hereby upgraded from 198 to 209 Hay Points. 7) In the Sheriff's Office the position of Office Administrator (1.0 FTE) is hereby upgraded from 316 to 417 Hay Points. 8) This resolution shall take effect July 1, 2018.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. David Farmer gave a PowerPoint presentation to the Board explaining the

FY19 budget numbers and highlights. He said the FY19 Governmental Fund Budget is \$83,611,841 and the FY19 Operating Budget is \$69,951,383. Public Safety and Legal Services and Administration Inter-Program make up the two biggest portions of the budget. The budget addresses salary and wage increases. It addresses required transfers to SECC, EMA and Secondary Roads. It takes the Board's strategic planning and develops that into the budget. It sets up a reserve of \$375,000 to deal with unknown state funding for the Commercial / Industrial Rollback. The Urban Property Tax rate remains at \$5.82 and the Rural Property Tax rate reduces to \$8.75 from \$8.77. The General Fund Unassigned Balance Estimate is 19.8% of FY19 expenditures. He also stated that Mental Health funding increased. The capital budget is fully funded without borrowing.

Chairman Knobbe commented that he was in favor of the 5th and Western project only because of the safety concerns for County employees needing to park across 5th Street. Beck said he shares Knobbe's safety concerns for employees. Earnhardt stated she supports the item and agrees with Knobbe and Beck on employee safety concerns. She also verified that this appropriation was contingent on Davenport not having sufficient funding to complete the project as envisioned.

Kinzer said he deals with safety for a living and is concerned about the safety of employees, but it is the City of Davenport's responsibility to fix the road for the safety of all. Holst said she believed Davenport has appropriated dollars for the project.

Roll Call: All Ayes with Holst voting Nay on the following FY19 budget items: FY19 CIP fund balance contribution to Conservation of \$474,940, the earmarked Capital contingency of \$205,000 for a Juvenile Detention assessment center, the contribution to Davenport for repairs on Davenport's 5th and Western intersection of \$80,000, the contribution for the Industrial Park Rail Spur of \$60,000; and in the 5 year Capital Plan for FY21 the \$630,000 earmarked for Tremont in the absence of specifics, and the \$100,000 in non-departmental for an Emergency Management Plan consultant; and Kinzer voting Nay on the contribution to Davenport for repairs on Davenport's 5th and Western intersection of \$80,000.

BE IT RESOLVED: 1) The FY19 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$84,826,572 (which includes the Golf Course Enterprise Fund in the amount of \$1,214,731, a non-budgeted fund for State certification purposes).
2) The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$32,352,530
Physical Health & Social Services	6,187,788
Mental Health, ID & DD	4,555,905
County Environment & Education	5,225,227
Roads & Transportation	6,838,000
Government Services to Residents	2,758,284

Administration (inter-program)	<u>12,033,649</u>
Subtotal Operating Budget	\$69,951,383
Debt Service	3,385,530
Capital Projects	<u>10,274,928</u>
Subtotal County Budget	\$83,611,841
Golf Course Operations	<u>1,214,731</u>
TOTAL	<u><u>\$84,826,572</u></u>

3) The FY19 capital budget and FY20-23 capital program is hereby adopted. 4) The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law. 5) This resolution shall take effect immediately.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the appointment of Don McCollam, Long Grove, Iowa, to the Benefited Fire District #2 for a three (3) year term expiring on March 10, 2021 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the appointment of Bill Blanche, Eldridge, Iowa, to the Benefited Fire District #3 for a three (3) year term expiring on April 1, 2021 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the appointment of Donald DeWulf, Long Grove, Iowa, to the Benefited Fire District #4 for a three (3) year term expiring on April 1, 2021 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Earnhardt, seconded by Holst that the following resolution be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) The Scott County Board of Supervisors approves for payment all warrants numbered 289477 through 289733 as submitted and prepared for payment by the County Auditor, in the total amount of \$678,829.56. 2) The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$95,519.22. 3) This resolution shall take effect immediately.

Under Other Items of Interest, Kinzer reported on his attendance at the Lower Cedar Watershed meeting. He said he had sent the Supervisors the by-laws and that

the meeting was well attended. He encouraged the addition of an alternate appointment and offered to look into who could serve. He said the next meeting is May 8, 2018, 6:30 p.m. at the Cedar County Courthouse.

Earnhardt reported on the Emergency Management Agency board meeting. She said the EMA board passed the EMA and SECC budgets. She also said EMA is working on a call down list for the community with cell phone numbers for emergencies, working on an Alert Iowa group, which is a statewide emergency messaging system. She also talked about the April 4th Quad Cities Regional Disaster Readiness Conference and Sound the Alarm on April 28th with the Red Cross to install 700 smoke detectors in Scott County. Kinzer said local unions are planning to help distribution of smoke detectors.

Administrator Sharma reported on attending the Economic Forecast Forum. He also reported on attending the Medics meeting and Medics discussion of expansion. He also reported on working with the City of Riverdale and Arconics regarding their TIF projects. He also thanked the Board for the \$100,000 appropriated for lead abatement in the FY19 budget. He also informed the Board that the comprehensive salary and benefit study sessions have started.

All Board members thanked David Farmer and the staff for doing such an excellent job at putting together the budget.

Kinzer said the City of Blue Grass has named a new police chief and asked the Board members to call and congratulate Chief Garrett Jahns.

Moved by Beck, seconded by Kinzer at 5:43 p.m. a motion to adjourn. All Ayes.

Tony Knobbe, Chairman of the Board
Scott County Board of Supervisors

ATTEST: Roxanna Moritz
Scott County Auditor