

Scott County Board of Supervisors  
March 24, 2016 5:00 p.m.

The Board of Supervisors met pursuant to adjournment with Sunderbruch, Holst, Hancock, Earnhardt and Kinzer present. The Board recited the pledge of allegiance.

Moved by Sunderbruch, seconded by Earnhardt approval of the minutes of the March 10, 2016 Regular Board Meeting and the minutes of the March 22, 2016 Committee of the Whole Meeting. All Ayes.

Chairman Hancock postponed consideration of the resolution recognizing Public Radio Week to the end of the meeting.

Moved by Hancock, seconded by Earnhardt a motion to open a public hearing relative to the sale of property at 2504 Telegraph Road, Davenport. All Ayes.

Anne Armknecht, CEO of Vera French, 17720 290<sup>th</sup> Street, Long Grove, spoke to the Board in favor of selling the property.

Moved by Hancock, seconded by Earnhardt a motion to close the public hearing. All Ayes.

Moved by Hancock, seconded by Kinzer a motion to open a public hearing relative to the Planning and Zoning Commission's recommended amendments to Chapter Two of the Scott County Comprehensive Plan and adoption of a revised Zoning Ordinance. All Ayes.

Ed Geest, 6130 116<sup>th</sup> Street, Blue Grass, spoke to the Board opposing the changes to the Zoning Ordinance and explained how decisions now would affect future generations.

Katey Geest, 6130 116<sup>th</sup> Street, Blue Grass, spoke in opposition of the plans.

John Wiese, General Delivery, Blue Grass, spoke to the Board opposing the plans and told the Board to preserve ground and save our soil.

Gene Vincent, 24037 183<sup>rd</sup> Street, Bettendorf, spoke to the Board regarding his extension service and crop management background and questioned the consequences of spot zoning.

Rosemary Jochmann, 2190 Hogan Court, Bettendorf, told the Board of how the land is a natural resource and that you can't reclaim the soil and land after a big factory closes.

Dave Meier, PO Box 639, Walcott, a landowner in the County, spoke to the Board opposing the plan. He stated the changes would decrease the quality of

neighboring farms and questioned what the taxpayers would be responsible for. He also wanted the County to preserve residents property rights.

Scott Carlson, 24538 170<sup>th</sup> Avenue, Eldridge, spoke to the Board in opposition of the plan.

Jane Duax, 2111 East Lombard Street, Davenport, spoke to the Board in opposition of the planned changes and stated that once the land is lost, you can never get it back.

David Urush, 27980 Territorial Road, LeClaire, told the Board he opposes the changes and to not destroy valuable land.

Jerry Mohr, 23785 130<sup>th</sup> Avenue, Eldridge, stated that property valuations have increased and told the Board to think carefully of changing the zoning ordinance and consider what economic impact a change would have to the community.

Ralph Johanson, 13120 100<sup>th</sup> Avenue, Davenport, spoke of the value of agricultural land as the same as industrial land, quoted the Comprehensive Plan and agreed industrial areas are necessary but stated that the rezoning didn't conform to the Comprehensive Plan and asked the Board to not approve the new plan as written.

Rory Washburn, 4485 Cheyenne Avenue, Davenport, spoke in favor of the planned changes and stated the changes would be important to opportunities that may come to the area in the future.

Ray De Winkle, 331 West 3<sup>rd</sup> Street, Davenport, Quad City Chamber of Commerce member, spoke to the Board of the valuable area in the region and to keep industry in industrial zoned areas but to prepare for future opportunity.

Todd McGreevy, 633 Riverview Terrace, Bettendorf, spoke to the Board about being a property rights advocate and asked the Board to look closer at site studies of industrial areas.

Pam Kaufman, 1513 21<sup>st</sup> Street, Bettendorf, spoke to the Board as a small business owner and challenged the Board to think local and explained how local farms and local businesses keep money in the local economy.

Royce Bare, 10135 210<sup>th</sup> Street, Walcott, spoke to the Board in opposition of the rezoning plans and stated that if passed, agriculture preservation will be eliminated and residents won't know what could be built next to their property.

Rob Ewoldt, 613 North Mississippi Street, Blue Grass, spoke to the Board opposing the plan and stated it would take the area from very strict zoning to losing all agricultural protection. He also questioned how the County would compensate adjacent property owners.

Arnold Ash, 5725 West 90<sup>th</sup> Street, Davenport, told the Board he lives in his family farmhouse and worked with companies that supplied products to big agricultural plants in the area. He asked the Board to think about their decision and rely on their moral compass.

Harold Kempf, 20437 290<sup>th</sup> Street, Long Grove, spoke in opposition of the plans due to groundwater concerns.

Mary Lou Engler, 1132 West Price Court, Eldridge, spoke in opposition and explained her concerns with how industrial changes would affect family life.

Gary Mehrens, 2733 North Lincoln Avenue, Davenport, past member of Planning and Zoning Commission, spoke in opposition of the planned changes and said the community agrees.

Mike Meloy, 30 Oakbrook Place, Bettendorf, spoke in opposition of the plans and stated that spot zoning was illegal and asked the Board to listen to the residents of the County.

Jessica Armstrong, 6140 Deere Creek Lane, Davenport, asked the Board why they would change the Comprehensive Plan. She stated the current plan already gives the Board a say in considering individual prospects to rezoning areas.

Mike Wulf, 24141 80<sup>th</sup> Avenue, Walcott, spoke in opposition and asked the Board to not change the rules. He also wondered what will be put in as a neighbor if the zoning changes.

Gale Francione, 2617 Cedar Street, Davenport, spoke in opposition of the changes and asked the County to keep being good stewards and to think of other available areas for industrial projects.

Ann Geiger, 226 North River Drive, Princeton, spoke in favor of economic development, but to only use ag land as a last resort.

Kent Paustian, 6520 215<sup>th</sup> Street, Walcott, former Planning and Zoning Commission member, spoke in opposition of the plan changes. He stated the proposed rezoning would be spot zoning.

Mary Friederichs, 21676 80<sup>th</sup> Avenue, Walcott, spoke in opposition of the plans, claimed the changes would really be spot zoning and told the Board the changes would not be needed and would be a detriment to the Agricultural community.

Margo Effland, 12300 210<sup>th</sup> Street, Davenport, spoke in opposition of the planned zoning changes.

Blane Bolte, 8621 180<sup>th</sup> Street, Walcott, told the Board of the impact a large fertilizer plant that was built in another Iowa county has had on neighboring farms there. He also told the Board spot zoning was not necessary.

Roger Friederichs, 6259 210<sup>th</sup> Street, Walcott, spoke in opposition of the changes. He wanted to see the County preserve land and stated that when the land is gone, it is gone forever.

Moved by Hancock, seconded by Earnhardt a motion to close the public hearing. All Ayes.

Moved by Earnhardt, seconded by Kinzer that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the bid for the Juvenile Detention Center south side door replacement be awarded to Stanley Convergent Security Solutions in the amount of \$49,600.00. 2) This resolution shall take effect immediately.

Moved by Earnhardt, seconded by Sunderbruch that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the base bid for the Sheriff Patrol Headquarters construction project is accepted and the contract is awarded to Conlon Construction in the amount of \$4,539,000.00. 2) That bid alternate number one for the Sheriff Patrol Headquarters construction project is accepted and awarded to Conlon Construction in the amount of \$11,000.00. 3) That the Director of Facility & Support Services is hereby authorized to execute contract documents on behalf of the Scott County Board of Supervisors. 4) This resolution shall take effect immediately.

Moved by Kinzer, seconded by Earnhardt that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That said Board of Supervisors does hereby recognize the retirement of Barb Harden and conveys its appreciation for 12 years of faithful service to the Conservation Department. 2) This resolution shall take effect immediately.

Moved by Kinzer, seconded by Holst that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That said Board of Supervisors does hereby recognize the retirement of Dave Engler and conveys its appreciation for 20 years of faithful service to the Secondary Roads Department. 2) This resolution shall take effect immediately.

Moved by Kinzer, seconded by Holst that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the table of organization for the Secondary Roads Department be decreased by 0.3 FTE to reflect the elimination of the Garage Caretaker position. 2) That the table of organization for the Facility and Support Services Department be increased by 0.45 FTE to allow for the Custodial Worker approved in the FY17 budget and passed by resolution dated March 10, 2016 to be added at this time. 3) This resolution shall take effect immediately.

Moved by Kinzer, seconded by Earnhardt that the following resolution be approved. Supervisor Kinzer wanted to make sure the Board recognizes the list of exempted names that would be coming from the Sheriff's Office in the near future. All Ayes.

BE IT RESOLVED: 1) That General Policy 42 "24 Hour Assignment of County Vehicles" be added to the County General Policies. 2) This resolution shall take effect immediately.

Moved by Holst, seconded by Kinzer that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) The second half of the 2014 property taxes due in March 2016 for Michele Creamean, 2029 Canal Shore Drive, LeClaire, Iowa in the amount of \$1,739.00 are hereby suspended. 2) The County Treasurer is hereby directed to suspend the collection of the above stated taxes thereby establishing a lien on said property as required by law with future collection to include statutory interest, if any. 3) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Earnhardt the second of three readings of an ordinance amending Chapter 3 "Appointed Officers and Departments" of the Scott County Iowa Code. Roll Call: All Ayes.

AN ORDINANCE AMENDING CHAPTER 3 APPOINTED OFFICERS AND DEPARTMENTS OF THE SCOTT COUNTY IOWA CODE, BY AMENDING NUMEROUS SECTIONS THERETO

BE IT ENACTED BY THE BOARD OF SUPERVISORS OF SCOTT COUNTY IOWA:

Section 1. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SECTIONS:

3-1. OFFICE OF THE ADMINISTRATOR

3-2. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

3-3. DEPARTMENT OF INFORMATION TECHNOLOGY

3-4. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF INFORMATION TECHNOLOGY

3-5. DEPARTMENT OF FACILITIES AND SUPPORT SERVICES

3-6. AUTHORITY, DUTIES, AND RESPONSIBILITIES OF THE DIRECTOR OF FACILITIES AND SUPPORT SERVICES

3-7. DEPARTMENT OF COMMUNITY SERVICES

3-8. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF COMMUNITY SERVICES

3-9. DEPARTMENT OF HUMAN RESOURCES

3-10. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE HUMAN RESOURCES DIRECTOR

3-11. DEPARTMENT OF PLANNING AND DEVELOPMENT

3-12. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF PLANNING AND DEVELOPMENT

(NEW) 3-13 DEPARTMENT OF BUDGET AND ADMINISTRATIVE SERVICES

(NEW) 3-14 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF BUDGET AND ADMINISTRATIVE SERVICES

(NEW) 3-13 JUVENILE DETENTION CENTER

(NEW) 3-14 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE JUVENILE DETENTION CENTER DIRECTOR

NOTE: COUNTY ENGINEER - SEE CODE OF IOWA SECTION 309.16 THROUGH 309.21

Section 2. That Section 3-2 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

SEC. 3-2 AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE COUNTY ADMINISTRATOR

A. The County Administrator serves as the principal advisor to the Board of Supervisors in all matters relating to the overall management of county government operations.

B. The County Administrator shall have direct administrative authority over all operating departments within the scope of responsibility of the Board of Supervisors.

C. The County Administrator shall prescribe the accepted standards of administrative practice for all operating departments within the scope of responsibility of the Board of Supervisors.

D. The County Administrator shall execute and enforce all resolutions and orders of the Board of Supervisors and see that all laws required to be enforced through the Board of Supervisors or by operating departments subject to its control are faithfully executed.

E. The County Administrator is authorized by the Board of Supervisors to take any reasonable ministerial action necessary in carrying out the responsibilities assigned to him, and to act at his discretion, upon matters not covered by Board policy or strictly prohibited by the Code of Iowa or this code. Such action will be reported to the Board of Supervisors as soon as practicable thereafter.

F. The County Administrator may delegate to appropriate department heads or professional staff members the authority to discharge certain duties and responsibilities vested in him by the Board of Supervisors. However, the delegation of such authority does not relieve the County Administrator of ultimate accountability and responsibility.

G. The County Administrator shall be responsible for the preparation, review and submission (in conjunction with the County Auditor as provided by the Code of Iowa) of

a proposed annual operating budget plan for consideration by the Board of Supervisors. As such, a copy of the budget requests of all operating departments, including those under the direction of other elected county officials, and appointed boards, commissions, or other agencies receiving County funding, shall be submitted to the County Administrator in accordance with an annual budget planning calendar and in compliance with such dates and dead-lines as identified in the Code of Iowa. All departmental budget requests shall be in the format and contain such content as prescribed by the County Administrator.

H. The County Administrator shall be responsible for the development of all proposed capital program plans and the financing thereof, for consideration by the Board of Supervisors. He shall further be responsible for the execution of, and status reporting for all capital projects approved by the Board of Supervisors.

I. The County Administrator or his designee shall have access to the books and papers of all operating departments, for purposes of gathering appropriate data required in support of the execution of the official duties of the Administrator's Office or in compliance with specific directions of the Board of Supervisors.

J. The County Administrator is responsible for periodic reporting of the status of the certified or amended annual operating budget, as well as the status of all active funds. Such reporting shall be done in cooperation with the appropriate elected officials having statutory authority and/or responsibility.

K. The County Administrator is responsible for the review and recommendation of all County operating department personnel appointments and other personnel items to be brought before the Board of Supervisors for their consideration and action.

L. The County Administrator shall have the authority to fill vacancies in authorized positions below department head level, within the limitations of budget funding and in conformance with established personnel policies. Such personnel appointments shall be filed bi-weekly in conjunction with Board of Supervisors meetings.

M. The County Administrator shall be authorized to approve compensation step increases that are in conformance with personnel policies.

N. The County Administrator is responsible for the review and assessment of all administrative matters to be considered by the Board of Supervisors. All administrative items to be considered by the Board of Supervisors shall be forwarded to the Chairman of the Board of Supervisors by the County Administrator for purposes of assigning to the appropriate committee for consideration.

O. The County Administrator may recommend appropriate administrative organizational structures and/or administrative reorganizations as he deems necessary for the efficient and effective operation of County government.

P. The County Administrator may recommend policy to the Board of Supervisors.

Q. The County Administrator shall be responsible for the management of all County facilities, except as responsibility for specific facilities is otherwise entrusted to county elected officials pursuant to the Code of Iowa.

R. The County Administrator shall be responsible for acquisition of all County goods and services in the most cost effective manner as possible, and in accordance with policies and procedures established by the Board of Supervisors and the State of Iowa.

S. The County Administrator shall present to the Board of Supervisors a recommended candidate for all department head position vacancies. The County Administrator will use a broad-based advisory selection committee represented by at least three elected office holders and three department heads in an advisory capacity during the selection process. The final decision relative to filling department head vacancies shall be made by the Board of Supervisors based upon the aforementioned selection process. For purposes of this section department head positions include the Director of Information Technology, Director of Facilities and Support Services, Director of Community Services, Director of Human Resources, Director of Planning and Development, Juvenile Detention Center Director, Director of Budget and Administrative Services and County Engineer. The advisory selection committee members may also include the Health Department Director, or Conservation Director.

T. The County Administrator may, under the general direction of the Board of Supervisors, bring together various county elected office holders, departments, and agencies to work together on common problems, issues, or opportunities.

U. The County Administrator may, under the general direction of the Board of Supervisors, represent the Board of Supervisors in meetings with the following: elected office holders; county agencies not under the direct responsibility of the Board of Supervisors; local, state, and federal officials and agencies; community groups and agencies; and the general public.

V. The County Administrator has the authority to terminate employees, including department heads, of Departments of County Government not under the direct control of an elected official. Terminations of employees, other than department heads and employees covered by a collective bargaining agreement, shall be subject to the grievance procedure set forth in Scott County Policy S. Terminated department heads shall begin the grievance procedure at Step 4 of Policy S.

Section 3. That Section 3-3 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

#### **SEC. 3-3. DEPARTMENT OF INFORMATION TECHNOLOGY**

A. There shall be a Department of Information Technology responsible for coordination and monitoring of the County's information technology functions including technology needs assessment, development and support of in-house or third party computer applications and management of County's LAN/WAN network.

B. The Department of Information Technology shall be headed by a Director appointed by the Board of Supervisors.

C. The Director of Information Technology shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.

D. The Director of Information Technology shall be a full time employee of the County.

Section 4. That Section 3-5 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

#### **SEC. 3-5. DEPARTMENT OF FACILITIES AND SUPPORT SERVICES**

A. There shall be a Department of Facilities and Support Services responsible for the management of the County's physical facilities, including building maintenance, custodial services, building and parking lot security, records storage, space allocation

planning, purchase card administrative functions, print shop and mailroom functions, administrative reception, and coordination of construction and remodeling projects.

B. The Department of Facilities and Support Services shall be headed by a Director appointed by the Board of Supervisors.

C. The Director of Facilities and Support Services shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.

D. The Director of Facilities and Support Services shall be a full time employee of the County.

Section 5. That Section 3-6 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

#### SEC. 3-6. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE DIRECTOR OF FACILITIES AND SUPPORT SERVICES

A. The Director of Facilities and Support Services serves as the principal management official in the planning, direction, operation, and control functions of the Department of Facilities and Support Services.

B. The Director of Facilities and Support Services shall have direct administrative authority over the employees of the Department of Facilities and Support Services, including responsibility for administering collective bargaining agreements and County personnel policies as appropriate to the department.

C. The Director of Facilities and Support Services shall be responsible for the maintenance and upkeep of County buildings and grounds, including the development and implementation of preventative maintenance program.

D. The Director of Facilities and Support Services shall be responsible for the cleaning and custodial upkeep of County buildings.

E. The Director of Facilities and Support Services shall be responsible for developing, implementing and administering a program to provide adequate security of County buildings and parking lots.

F. The Director of Facilities and Support Services shall be responsible for developing recommendations in regard to space allocation in County buildings, and shall act as the liaison between the County and tenants in County buildings.

G. The Director of Facilities and Support Services shall be responsible for the coordination of planning, construction and remodeling projects as assigned by the County Administrator and/or the Board of Supervisors including the development of the multi-year Capital Improvements Plan.

H. The Director of Facilities and Support Services shall be responsible for developing, implementing and administering a program for the proper storage of County records.

I. The Director of Facilities and Support Services shall be responsible for the coordination and monitoring of various support services used by County offices and departments. These support services include: print shop and mail functions; inbound, outbound and inter-office mail; copier and records imaging coordination; and administration of County motor pool.

J. The Director of Facilities and Support Services shall be responsible for the performance of special projects as assigned from time to time by the County Administrator and/or the Board of Supervisors.

Section 6. That Section 3-7 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

**SEC. 3-7. DEPARTMENT OF COMMUNITY SERVICES**

A. There shall be a Department of Community Services overseeing activity in the area of human services. The department shall be responsible for providing emergency assistance to indigent persons in the County to ensure that they have adequate food, housing and medical services, for acting as advocate and liaison to County residents in County, State, or private institutions, for acting as conservator, guardian or payee for mentally incompetent residents of the County, for coordination of interdepartmental activities related to mental health, for acting as liaison with the County Commission on Veteran Affairs.

B. The Department of Community Services shall be headed by a Director appointed by the Board of Supervisors. The Director shall serve as the General Relief Director.

Section 7. That Section 3-9 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

**SEC. 3-9. DEPARTMENT OF HUMAN RESOURCES**

A. There shall be a Department of Human Resources responsible for the planning, development and administration of the County's personnel management program, including recruitment, performance appraisal, classification and compensation, training, collective bargaining negotiations and administration, administration of the employee benefits program for County employees and equal opportunity/affirmation action.

B. The Department of Human Resources shall be headed by a Director of Human Resources appointed by the Board of Supervisors.

C. The Director of Human Resources shall report to and be accountable to the County Administrator for the responsibilities.

D. The Director of Human Resources shall be a full time employee of the County.

Section 8. That Section 3-11 of the Scott County Iowa Code, be and the same is hereby amended to read as follows:

**SEC. 3-11. DEPARTMENT OF PLANNING AND DEVELOPMENT**

A. There shall be a Department of Planning and Development responsible for current and future land use and development planning; development and maintenance of the County rural address system; the disposition/maintenance of Scott County Industrial Park and tax deed properties; and building code administration.

B. The Department of Planning and Development shall be headed by a Director appointed by the Board of Supervisors.

C. The Director of Planning and Development shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.

D. The Director of Planning and Development shall be a full-time employee of the County.

Section 9. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-13 entitled Department of Budget and Administrative Services to read as follows:

**3-13 Department of Budget and Administrative Services**

- A. There shall be a Department of Budget and Administrative Services responsible for the management of the County's fiscal internal control evaluation and development, budget and five year capital plan development, comprehensive annual financial reporting, municipal securities disclosure and debt covenant compliance, county-wide purchasing and purchase card administrative functions, administration of County ERP system, contract management, asset management, and fleet fiscal management.
- B. The Department of Budget and Administrative Services shall be headed by a Director appointed by the Board of Supervisors.
- C. The Director of Budget and Administrative Services shall report to and be accountable to the County Administrator for the performance of the Department's duties and responsibilities.
- D. The Director of Budget and Administrative Services shall be a full time employee of the County.
- E. The Director of Budget and Administrative Services shall be responsible for preparing the comprehensive annual financial report to accounting principles generally accepted in the United States of America.
- F. The Director of Budget and Administrative Services shall be responsible for developing, implementing and administering the annual budget and five year capital plan.
- G. The Director of Budget and Administrative Services shall be responsible for developing, implementing and administering a central purchase function for all County elected officials and departments.
- H. The Director of Budget and Administrative Services shall be responsible for developing, implementing and maintaining an capital asset control system for all County equipment and property and providing appropriate interface with the County purchasing system.

Section 10. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-14 entitled Authority, duties and responsibilities of the Director of Budget and Administrative Services to read as follows:

3-14 Authority, duties and responsibilities of the Director of Budget and Administrative Services

- A. The Director of Budget and Administrative Services serves as the principal management official in the planning, direction, operation and control functions of the Department of Budget and Administrative Services, working closely with the operating departments and agencies of the County in all facets of the process.
- B. The Director of Budget and Administrative Services shall have direct administrative authority over the employees of the Budget and Administrative Services department including responsibility for administering collective bargaining agreements and County personnel policies as appropriate to the Department.
- C. The Director of Budget and Administrative Services Director shall be responsible for monitoring revenues and expenditures of the approved County Budget and providing timely management financial reports including budget amendments respecting the same for the County Administrator. The Director will chair the County Financial Review Committee.

- D. The Director of Budget and Administrative Services shall be responsible for the procurement and administration of specialized accounting services such as the indirect cost plan, actuarial studies and bond compliance and reporting.
- E. The Director of Budget and Administrative Services shall be responsible for the performance of special projects as assigned from time to time by the County Administrator.
- F. The Director of Budget and Administrative Services shall be responsible for the preparation and coordination of the County annual financial report according to accounting principles generally accepted in the United States of America.
- G. The Director of Budget and Administrative Services shall be the fiscal agent for the Eastern Iowa Mental Health Region which includes duties of procurement, accounts payable and preparation of the comprehensive annual financial report and other financial management duties. The Director of Budget and Administrative Services reports directly the Eastern Iowa Metal Health Board in these matters.

Section 11. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-15 entitled Juvenile Detention Center to read as follows:

- A. There shall be a Juvenile Detention Center that focuses on juvenile justice and ensures the safety and security of detainees housed at the facility.
- B. The Juvenile Detention Center shall be headed by a Director appointed by the Board of Supervisors.
- C. The Juvenile Detention Center Director shall report to and be accountable to the County Administrator for the performance of the department's duties and responsibilities.
- D. The Juvenile Detention Center Director shall be a full-time employee of the County.

Section 12. That Chapter 3 of the Scott County Iowa Code, be and the same is hereby amended by adding a new section 3-16 entitled Authority, duties and responsibilities of the Juvenile Detention Center Director to read as follows:

- A. The Juvenile Detention Center Director serves as the principal management official in the Juvenile Detention Center with direction, operation and control of the functions of the Juvenile Detention Center Director.
- B. The Juvenile Detention Center Director shall have direct administrative authority over the employees of the Juvenile Detention Center including responsibility for administrating collective bargaining agreements and County personnel polices as appropriate to the Department.
- C. The Juvenile Detention Center Director shall develop and implement policies and procedures to meet the changing needs, regulations and guidelines pertaining to the operation of the Center and supervision of its clients.
- D. The Juvenile Detention Center Director shall ensure appropriate coordination and performance of the admission, supervision and release of juveniles in accordance with Departmental and legislated procedures and guidelines.
- E. The Juvenile Detention Center Director shall ensure appropriate documentation of Center activities are logged and maintained for internal and external audit,

including but, not limited to: detainee daily logs, medication records, visitation records, Child Nutrition Program, and court orders for placement or release.

- F. The Juvenile Detention Center Director shall participate on local juvenile justice committees to ensure the Center functions and community role is appropriately conveyed and provides coordination with other juvenile justice systems in the area.
- G. The Juvenile Detention Center Director shall create and conduct appropriate training for new and current staff to ensure adherence to regulatory requirements, departmental procedures and behavior management programs.
- H. The Juvenile Detention Center Director shall administer the grievance procedures for detainees and investigates complaints in accordance with guidelines and takes appropriate action.

SEVERABILITY CLAUSE. If any of the provisions of this ordinance are for any reason illegal or void, then the lawful provisions of this ordinance, which are separable from said unlawful provisions shall be and remain in full force and effect, the same as if the ordinance contained no illegal or void provisions.

REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

EFFECTIVE DATE. This ordinance shall be in full force and effective after its final passage and publication as by law provided.

Moved by Sunderbruch, seconded by Holst a motion approving beer/liquor license renewals for Olathea Golf Course, Glynns Creek Golf Course and Davenport Country Club. All Ayes.

Moved by Sunderbruch, seconded by Kinzer that the following resolution be approved. Roll Call: All Ayes.

BE IT RESOLVED: 1) The Scott County Board of Supervisors approves for payment all warrants numbered 275119 through 275411 as submitted and prepared for payment by the County Auditor, in the total amount of \$1,424,606.76. 2) The Board of Supervisors approves for payment to Wells Fargo Bank all purchase card program transactions as submitted to the County Auditor for review in the amount of \$72,033.55. 3) This resolution shall take effect immediately.

Moved by Hancock, seconded by Earnhardt that the following resolution be approved. All Ayes.

BE IT RESOLVED: 1) That the Board of Supervisors does hereby proclaim our support for WVIK, Quad Cities NPR, the appreciation of our community for its outstanding programming and services, and our recognition of the indispensable role and position the station has in our community. 2) That the Board of Supervisors does hereby designate March 20-26, 2016 as Public Radio Week in our community. 3) This resolution shall take effect immediately.

Moved by Earnhardt, seconded by Kinzer a motion to adjourn. All Ayes.

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Jim Hancock, Chair of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor

\*During the April 7, 2016 Regular Board Meeting, Supervisor Kinzer requested that the March 24, 2016 Board Meeting minutes include the following statement from him. "With our policy, I hope that we give the Sheriff, who has been elected four times, and the Department Heads, the latitude to submit the names and recognize those names of the 24 hour take home policy."