

Scott County Board of Supervisors

July 23, 2009; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with all members present.

The Board recited the Pledge of Allegiance.

Moved by Gallin, seconded by Sunderbruch, approval of the minutes of the July 9, 2009 Regular Board Meeting. All Ayes.

Moved by Minard, seconded by Gallin, the motion approving underground permit applications. All Ayes.

Moved by Minard, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for a 2009 self-propelled hydraulic excavator be awarded to the bidder as follows: Martin Equipment, Rock Island, Illinois, in the amount of \$178,625.00. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Scott County Board of Supervisors approved the Preliminary Plat of the Harmony Hills Second Addition on September 4, 2008. 2) Section 9-14.G. of the Scott County Subdivision Ordinance states the Board of Supervisors, upon written request of the subdivider and advice of the Planning Director, may grant an extension of time to the effective duration of approval of a Preliminary Plat. 3) The Board of Supervisors has received a written request to extend the approval of the Preliminary Plat of Harmony Hills Second Addition and the Planning Director has reviewed and recommended approval of this request. 4) The Board of Supervisors hereby extends the duration of approval of the Preliminary Plat of Harmony Hills Second Addition for one (1) year from the date of the Preliminary Plat approval. 5) This resolution shall take effect immediately.

Moved by Minard, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Bi-State Regional Commission has prepared an amendment to the Agreement for Services to comply with federal contract provisions for the assistance Bi-State will provide Scott County in the preparation of a Multi-Jurisdictional Hazard Mitigation Plan. 2) The Amendment to the Agreement for Services between

Scott County and Bi-State Regional Commission is hereby approved and the Chairman is authorized to sign the agreement. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the recommendation for the selection of Bracke, Hayes, Miller and Mahon (BHMM) as the architectural design firm for the Juvenile Court Services project is hereby approved. 2) That the Facility and Support Services Director is authorized to engage BHMM in project pre-planning activities, not to exceed \$10,000.00 in value is hereby approved. 3) That the Facility and Support Services Director is authorized to negotiate the terms of a contract with BHMM for the remaining phases of design for this project for future Board consideration is hereby approved. 4) This resolution shall take effect immediately.

Moved by Gallin, seconded by Sunderbruch, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the proposal from Holmes Murphy and Associates in the amount of \$20,000.00 for consulting services related to working with an employee committee to review health insurance plan design, issuance of an RFP for insurance, evaluation of self insured vs. fully insured, and implementation of any changes to the current insurance is hereby accepted and approved. 2) That the County Administrator is hereby authorized to sign said one year agreement on behalf of the Board. 3) This resolution shall take effect immediately.

Supervisor Minard said that in the past, the County has had insurance that would focus on when employees are ill and it will be good to shift the focus on staying well. He added that ultimately the premiums will be less. Chairman Hancock said he feels Holmes Murphy is going to hone in on the issue of staying healthy. Supervisor Gallin agreed with Minard and Hancock and said it would be good to do a lot of public relations on the subject of staying well.

Moved by Gallin, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That Human Resources Policy J. "Overtime Compensation" is hereby modified to clarify exemptions under federal law related to the Corrections Sergeants. 2) That Human Resources Policy O. "Sick Leave" is hereby modified to clarify the amount of sick leave provided and patterns of misuse. 3) That General Policy 1. "Appointments to Board and Commissions" is hereby modified to address compliance with state law regarding gender balance and update the list of current boards and commissions. 4) That General Policy 2. "Cash Handling" is hereby modified to update the definition of nominal excess payments. 5) That General Policy 4. "Emergency Plans" is hereby modified to update buildings and phone numbers. 6) That General Policy 5. "Facility Charging for Juvenile Detention Center" is hereby modified to clarify

applicability only to the Juvenile Detention Center. 7) That General Policy 12. "Risk Management" is hereby modified to update job titles and record retention. 8) That General policy 18. "Investment Policy" is hereby modified to update code sections and new numbering system. 9) That General Policy 20. "Loss Prevention & Safety" is hereby modified to update job titles and reporting requirements. 10) That General Policy 27. "Fleet Safety Operations" is hereby modified to update use of vehicles and reporting on drivers licenses. 11) That General Policy 34. "Technologies Use" is hereby modified to include all forms of technology beyond the internet and proper uses. 12) This resolution shall take effect immediately.

Moved by Gallin, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That said Board of Supervisors does hereby recognize the retirement of **DAN DIRKSEN** and conveys its appreciation for 33 years of faithful service to the Sheriff's Office. 2) This resolution shall take effect immediately.

Moved by Gallin, seconded by Sunderbruch, the motion approving personnel actions as presented by the County Administrator. All Ayes.

**NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Dwayne Hodges FSS	Custodial Worker P/T	\$12.48/hr	07/20/09	Replaces Rodney Ekstrom
Sean Thompson Sheriff	Deputy Sheriff	\$43,306	07/24/09	Replaces Bradley Buss

**TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
None				

**LEAVES OF ABSENCE/OTHER**

Employee/Department	Position	Effective Date	Remarks
None			

**BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Seth Bibens Sheriff/Jail	Correction Officer Trainee	\$31,595- \$32,157	Step 2	07/19/09
Tyler VanCamp FSS	Custodial Worker – P/T	\$12.48 - \$12.92	Step 2	07/19/09
Dawn Griswold Treasurer	Multi-Service Clerk	\$34,778 - \$35,797	Step 9	07/24/09
Elizabeth Froehlich Sheriff/Jail	Correction Officer Trainee	\$31,595 - \$32,157	Step 2	07/26/09

Lindsay Serrano Sheriff/Jail	Correction Officer	\$42,432 - \$43,368	Step 7	07/29/09
Matthew Schwien Sheriff/Jail	Correction Officer	\$35,984 - \$37,648	Step 4	07/30/09
Thomas Coats FSS	Maintenance Electronic Systems Tech	\$39,395 - \$40,581	Step 5	08/01/09

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Casey Smith Juvenile Detention	Shift Supervisor	\$51,203 - \$53,251 (4.0%)	108.58%	07/01/09
Tammy Speidel FSS	Operations Manager	\$62,942 - \$64,201 (2.0%)	111.78%	07/05/09
Dion Trowers County Attorney	Attorney I	\$52,391 - \$55,011 (5.0%)*	89.25%	07/05/09
Russell Stutt Secondary Roads	Assistant County Engineer	\$75,226 - \$78,611 (4.5%)	102.337%	07/10/09
Will Ripley County Attorney	Attorney I	\$52,391 - \$55,011 (5.0%)*	89.25%	07/12/09
Cindthia Levetzow FSS	Resource Assistant P/T	\$14.07 - \$14.77/hr (5.0%)*	93.706%	07/31/09
Roland Caldwell Auditor	Operations Manager	\$59,378 - \$62,347 (5.0%)*	89.251%	08/02/09

\*First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 3 or better.

**BONUS**

Employee/Department	Position	Effective Date
Dennis Marple Secondary Roads	Sign Crew Leader	05/24/09
Cheryl Sosnowski Sheriff	Senior Accounting Clerk	07/07/09

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Daniel Dirksen Sheriff	Captain	07/01/76	07/31/09	Retirement

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
None				

## TUITION REQUESTS

Employee/Department	Position	Course of Study	Course dates(s)
None			

Moved by Liske, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the FY2010 contractual agreement between Scott County and the Vera French Community Mental Health Center for the provision of mental health services to the citizens of Scott County is hereby approved. 2) The Chairman is hereby authorized to sign said agreement. 3) This resolution shall take effect July 1, 2009.

Supervisor Minard said he recently read that the prison populations in Iowa are going down and it is being attributed to programs to help reduce recidivism. He said it was encouraging to read that article, knowing Scott County has those programs in place.

Moved by Liske, seconded by Sunderbruch, the approval of the third and final reading of Ordinance #09-02 to amend Chapter 23, of the Scott County Code relative to Onsite Wastewater Treatment and Disposal Systems. Roll Call: Ayes - Gallin, Hancock, Liske, Minard, Sunderbruch.

Moved by Liske, seconded by Gallin, the approval of the third and final reading of Ordinance #09-03 to amend Chapter 24 of the Scott County Code relative to Nonpublic Water Supply Wells. Roll Call: Ayes - Gallin, Hancock, Liske, Minard, Sunderbruch.

Moved by Sunderbruch, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) All 2009 Homestead and Military Tax Credit Applications as recommended for allowance and disallowance by the Davenport City Assessor and Scott County Assessor and as filed in the office of the Scott County Auditor are hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Liske, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Mike Hoffmann, Donahue, Iowa to Benefited Fire District #5 for a three (3) year term expiring on July 19, 2012 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Gallin, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Roy Porter, Davenport, Iowa to the Civil Service Commission for a six (6) year term expiring on July 31, 2015, is hereby approved. 2) This resolution shall take effect immediately.

Moved by Sunderbruch, seconded by Gallin, the resolution approving warrants numbered 220676 through 221066 as submitted and prepared for payment by the County Auditor in the total amount of \$1,798,785.74 and the purchase card transactions in the total amount of \$89,164.94 Roll Call: Ayes - Gallin, Hancock, Liske, Minard, Sunderbruch.

Moved by Gallin, seconded by Liske, the Board adjourn until 8:30 a.m., Tuesday, August 4, 2009, subject to prior call by the Chairman. All Ayes.

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Jim Hancock, Chairman of the Board  
Scott County Board of Supervisors

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ATTEST: Roxanna Moritz  
Scott County Auditor