

Board of Supervisors

March 11, 2003; 5:30 p.m.

The Board of Supervisors met pursuant to adjournment with all members present.

The Board recited the Pledge of Allegiance.

Moved by Ewoldt, seconded by Adamson, approval of the minutes of the February 25, 2003 Closed Session and the February 27, 2003 Regular Board Meeting. All Ayes.

Moved by Ewoldt, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That in accordance with Section 309.93 and Section 309.22 Code of Iowa, 2001, the FY 2003/2004 Iowa Department of Transportation Budget and Five Year Construction Program as set forth in detail are hereby adopted and that same be submitted to the Iowa Department of Transportation for their approval. 2) That the Chairman be authorized to sign the budget and program documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Ewoldt, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for Projects FM-CO82(28) and FM-CO82(34), Asphalt Resurfacing, go to the low bidder McCarthy Improvement Co. for the total cost of \$621,442.65. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Ewoldt, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bid for Project BROS-CO82(33), Bridge Replacement, go to the low bidder Jim Schroeder Construction, Inc. for the total cost of \$159,325.24. 2) That the Chairman be authorized to sign the contract documents on behalf of the Board. 3) This resolution shall take effect immediately.

Moved by Ewoldt, seconded by Hancock, approval of second and final reading of Ordinance #03-01 to amend certain provisions and section of Chapter 6, the Zoning Ordinance and Chapter 9, the Subdivision Ordinance of the Scott County Code. Roll Call: Ayes - Hancock, Minard, Schaefer, Adamson, Ewoldt.

Moved by Ewoldt, seconded by Adamson, the motion to open a public hearing relative to rezoning of a one (1) acre parcel from Commercial-Light Industrial (C-2) to Heavy Manufacturing (M) located at 21185 Brady Street in part of the SW/4 of the SW/4 of Section 25, Sheridan Township.

Neighboring residents Gloria and Larry Deloy and Angelo Baccon addressed the Board, as did Planning and Development Director Tim Huey.

Moved by Ewoldt, seconded by Minard, to close the public hearing.

Moved by Ewoldt, seconded by Hancock, to approve said rezoning subject to the addition of a hard surface driveway and parking lot, and a screened fence. All Ayes.

Moved by Ewoldt, seconded by Adamson, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the bids for telecommunications cabling for the Phase Three Bicentennial Building project are approved and the contract is hereby awarded to Koehler Cabling in the amount of \$39,995.00. 2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That Scott County authorizes the following new members of the Scott County Sheriff's Posse to carry weapons in the line of duty:

Bree Palmer, Joshua Kramer, Christopher Cartee.  
2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) In the Information Technology Department, the position of Programmer Analyst II (1.0 FTE), 445 Hay Points, be abolished. 2) In the Information Technology Department, the position of Network Infrastructure Supervisor (1.0 FTE) be created at 519 Hay Points. 3) This resolution shall take effect immediately.

Moved by Adamson, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) In the Auditor's Office, the position of Accounting Supervisor (1.0 FTE) shall hereby be upgraded from 611 to 677 Hay Points, and be renamed Accounting and Tax Manager. 2) This resolution shall take effect February 1, 2003.

Moved by Adamson, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following schedule of paid holidays for non-represented employees in fiscal year 2003-2004 is hereby approved:

Independence Day	Friday, July 4, 2003
Labor Day	Monday, September 1, 2003
Veteran's Day	Tuesday, November 1, 2003
Thanksgiving Day	Thursday, November 27, 2003
Day after Thanksgiving	Friday, November 28, 2003
Christmas Eve Day	Wednesday, December 24, 2003
Christmas Day	Thursday, December 25, 2003
New Year's Day	Thursday, January 1, 2004
Memorial Day	Monday, May 24, 2004
Two Floating Holidays	

2) This resolution shall take effect immediately.

Moved by Adamson, seconded by Minard, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The Fiscal Year 2003-2004 salary schedule for Election County Officials as recommended by the Scott County Compensation Board is hereby approved as follows:

<b>POSITION</b>	<b>ANNUAL SALARY (Effective 7/01/03)</b>
Auditor	\$63,800
Attorney	\$91,700
Recorder	\$63,800
Sheriff	\$81,400
Treasurer	\$63,800
Board of Supervisors	\$32,600
Chair, Board of Supervisors	\$35,600

2) The Fiscal Year 2003-2004 salary schedule for Deputy Office Holders is hereby approved as follows:

<b>POSITION</b>	<b>ANNUAL SALARY (Effective 7/01/03)</b>
Deputy Auditor - Elections (75%)	\$47,850
Deputy Auditor - Tax (75%)	\$47,850
First Assistant Attorney (90%)	\$82,530
Deputy First Assistant Attorney (80%)	\$73,360
Deputy First Assistant Attorney (76.75%)	\$70,379
Deputy First Assistant Attorney (73.01%)	\$66,950
Second Deputy Recorder (75%)	\$47,850
Chief Deputy Sheriff (85%)	\$69,190

3) It is understood that employees in those positions referenced in Section 1 herein are salaried employees and are not paid by the hour. However, for payroll purposes, an hourly rate can be determined by dividing the annual salary by 2,080 hours. 4) This resolution shall take effect July 1, 2003.

Moved by Adamson, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The salary ranges for County positions included in the Non-Represented group shall be adjusted on July 1, 2003, by increasing the salary range midpoint by 3.50 percent. (3.50%) 2) The annual base salaries for all regular County employees included in the Non-Represented group shall be increased on July 1, 2003, by 3.50 percent. (3.50%) 3) For the purpose of determining an hourly rate of pay for the Non-Represented group, the annual base salary shall be divided by 2,080 hours. 4) This resolution shall take effect July 1, 2003.

Moved by Adamson, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) The following salary rate table for z-schedule temporary and part-time staff in fiscal year 2003-2004 is hereby approved:

Seasonal General Laborer	\$8.82/hour
Governmental Trainee	Minimum Wage + \$.50/hour Minimum Wage + \$.75/hour (after 3 months)
Administrative Intern & Human Resources Intern	\$6.75 to \$8.58/hour depending on skills, education and experience
Health Intern & Planning Intern	\$7.98 to \$10.15/hour depending on skills, education and experience
Enforcement Aide	\$7.98 to \$10.15/hour depending on skills, education and experience
Eldridge Garage Caretaker	\$9.42/hour
Seasonal Maintenance Worker (Roads)	\$9.42/hour
Summer Law Clerk	Set in cooperation with University Programs
Civil Service Secretary	Set by Civil Service Commission
Mental Health Advocate	Set by Chief Judge at \$18.29/hour
Health Services Professional Immunization Clinic/Jail Health	
LPN	\$15.07/hour
RN/EMT-P	\$17.79/hour
Election Officials	\$6.29/hour
Election Chairpersons	\$6.68/hour
Election Clerk	\$11.00/hour
Outreach/Interpreter	\$12.77/hour

**CONSERVATION:\***

**Glynn's Creek:**

Seasonal part-time Golf Managers

Food Service	\$7.75 - \$9.50/hour
Pro Shop	\$8.75 - \$10.75/hour
Starter Shack	\$6.00 - \$7.00/hour
Seasonal Golf Pro Shop Personnel	\$5.50 - \$7.25/hour
Golf Course Rangers, Starters, Cart Persons	\$5.50 - \$6.00/hour
Concession Stand Workers	\$5.50/hour
Groundskeepers	\$6.00 - \$8.75/hour
<b>Scott County &amp; West Lake Parks:</b>	
Beach Manager	\$10.25 - \$11.75/hr.(season) \$8.00 (open/close)
Pool Manager	\$10.25 - \$12.00/hr. (season) \$8.00 (open/close)
Assistant Beach/Pool Managers	\$8.00 - \$8.50/hour
Water Safety Instructors	\$6.50 - \$7.75/hour
Pool/Beach Lifeguards	\$6.00 - \$7.25/hour
Pool/Beach/Boathouse - Concession Workers	\$5.50 - \$6.50/hour
Park Attendant	\$6.00 - \$9.00/hour
Maintenance	\$6.00 - \$8.50/hour
Park Patrol (non-certified)	\$9.00 - \$11.00/hour
(certified)	\$11.00 - \$12.75/hour
<b>Pioneer Village</b>	
Day Camp Counselors	\$5.50 - \$6.75/hour
Apothecary Shop Concession Workers	\$5.50 - \$6.75/hour
Maintenance	\$6.00 - \$8.00/hour
<b>Wapsi Center:</b>	
Assistant Naturalist	\$9.00 - \$10.25/hour
Program Assistant	\$5.50/hour
Maintenance	\$6.00 - \$8.00/hour

\*set by Scott County Conservation Board

2) This resolution shall take effect July 1, 2003.

Moved by Adamson, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) In the Community Services Department, the position of Office Manager (1.0 FTE) shall hereby be upgraded from 233 to 271 Hay points. 2) In the Sheriff's Office, the position of Clerk I (0.5 FTE) shall hereby be upgraded from 125 to 141 Hay points. 3) In the Sheriff's Office, the position of Clerk II (1.5 FTE) shall hereby be upgraded from 141 to 162 Hay points. 4) This resolution shall take effect July 1, 2003.

Moved by Adamson, seconded by Ewoldt, the motion approving routine items as presented by the County Administrator. All Ayes.

#### **NEW HIRES**

Employee/Department	Position	Salary	Effective Date	Remarks
Lashon Moore Health	Public Health Nurse	\$35,763	02/24/03	Replaces Marthanna Laughlin
Kathleen Andresen Health	Public Health Nurse	\$35,763	03/10/03	Replaces Ann Marie Herrera
Greg Frauen Secondary Roads	Truck Driver/Laborer	\$27,830	03/10/03	Replaces James Russey

#### **TRANSFERS AND PROMOTIONS**

Employee/Department	New Position	Salary Change	Effective Date	Remarks
Angela Laake Sheriff/Jail	Correction Officer	\$26,458 - \$28,371	03/18/03	Promotion from Trainee status

#### **BARGAINING UNIT STEP INCREASES**

Employee/Department	Position	Salary Change	Wage Step	Effective Date
Brian Aldridge Sheriff	Deputy Sheriff	\$39,229 - \$40,997	Step 5	03/15/03
Mathew Wyffels Sheriff/Jail	Correction Officer	\$34,195 - \$34,674	Step 8	03/15/03
Lisa Meumann	Clerk II - P/T	\$11.00 - \$11.41	Step 4	03/26/03

Community Services

**MERIT INCREASES**

Employee/Department	Position	Salary Change	% of Midpoint	Effective Date
Randy Trudell Conservation	Park Crew Leader	\$32,205 - \$33,169 (3.0%)	112.993%	03/02/03
Sarah Nosa Sheriff	Telecommunications Operator	\$30,238 - \$30,994 (2.5%)	96.052%	03/06/03
Dustin Hutcherson Conservation	Golf Course Superintendent	\$51,532 - \$53,078 (3.0%)	108.577%	03/09/03
Jane Mockmore Health	Resource Assistant	\$29,873 - \$30,000 (.487%)	115%	03/11/03
David Ong Conservation	Park Ranger	\$35,497 - \$36,739 (3.5%)	96.99%	03/16/03
Michael Brown Sheriff	Captain	\$59,802 - \$60,879 (2.034%)	115%	04/01/03

\* First or second review following appointment or promotion. Salary adjusted 5% if not above 95% of midpoint & employee receives rating of 2 or better.

**SEPARATIONS**

Employee/Department	Position	Hire Date	Separation Date	Reason for Separation
Josh Stocking Sheriff/Jail	Correction Officer Trainee	03/25/02	03/09/03	Voluntary resignation

**REQUEST TO FILL VACANCIES**

Position/Department	Position Status	Starting Date	Previous Incumbent	Recommendation
Correction Officer Trainee Sheriff/Jail	Vacant 03/09/03	ASAP	Josh Stocking	Approve to fill
Election Supervisor Auditor	Vacant 11/15/02	ASAP	Joyce Corken	Approve to fill
Case Aide Supervisor	Vacant 11/13/02	ASAP	Chris Moore	Approve to fill



Community Services

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the Mutual Police Protection Agreement between Cedar County and Scott County is hereby approved. 2) That the Chairman is authorized to sign the agreement. 3) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) That the appointment of Kathleen Hanson, Bettendorf, to the Board of Health for a three (3) year term expiring on December 31, 2005 is hereby approved. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Adamson, the motion approving the liquor license for Davenport Country Club, Pleasant Valley, Iowa, and the beer permit for Casey's General Store, rural Davenport, contingent upon meeting certain requirements set forth by the Scott County Board of Supervisors, requirements which are subject to separate approval by the offices of Sheriff, Attorney, Health Director, and Building Inspector. The Scott County Auditor is directed to hold any application which has not received the requisite approvals. All Ayes.

Moved by Minard, seconded by Ewoldt, that the following resolution be adopted. Roll Call: Ayes - Hancock, Minard, Schaefer, Adamson, Ewoldt.

BE IT RESOLVED 1) The Scott County Board of Supervisors hereby approves for payment all claims as submitted by the County Auditor and prepared for payment on County warrants numbered 159610 through 159875 for the total amount of \$1,331,00.30 and the purchase card transactions in the amount of \$47,218.12. 2) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. All Ayes.

BE IT RESOLVED 1) Funding toward the Grand Excursion 2004 community celebration is hereby approved in the amount of \$15,000. 2) It is understood that this funding approval is qualified by the following:

- Funding will be provided during Scott County's FY04 Budget Year from the County's undesignated/unreserved General Fund balance.
- No allotment will be given until Grand Excursion 2004 officials inform the County in writing that funding commitments have been made and that the event will be held (this action must be completed prior to December 31, 2003, if not, the County's funding commitment will end).
- This funding commitment from the County should be considered final with no subsequent funding request to be made to the County for this event.

3) This resolution shall take effect immediately.

Moved by Minard, seconded by Adamson, that the following resolution be adopted. Roll Call: Ayes - Hancock, Minard, Schaefer, Adamson. Nay - Ewoldt.

BE IT RESOLVED 1) One-time capital funding support is hereby approved to the City of Davenport for the John O'Donnell Renovation Project (a State CAT Grant award recipient) in the amount of \$500,000. 2) It is understood that this funding approval is qualified by the following:

- Funding will be provided beginning in Scott County's FY04 Budget Year and continue over a ten (10) year period in \$50,000 allotments from the County's undesignated/unreserved General Fund balance.
- No allotment will be given until the City of Davenport informs the County in writing that all funding commitments have been made and that the project has begun (this action must be completed prior to December 31, 2003, if not, the County's funding commitment will end)
- This funding commitment from the County should be considered final with no subsequent funding request to be made to the County on this project.

3) This resolution shall take effect immediately.

Moved by Minard, seconded by Hancock, that the following resolution be adopted. Roll Call: Ayes - Hancock, Minard, Schaefer, Adamson, Ewoldt (with the acknowledgement that Ewoldt voted Nay on the previous resolution).

BE IT RESOLVED 1) The FY04 County Budget as presented by the County Administrator and as reviewed and considered by this Board is hereby adopted in the amount of \$56,487,138 (which includes the Golf Course Enterprise Fund in the amount of \$1,029,676.00, a non-budgeted fund for State certification purposes). 2) The total amount of service area:

<u>Service Area</u>	<u>Amount</u>
Public Safety & Legal Services	\$15,311,978
Physical Health & Social Services	5,785,517
Mental Health, MR & DD	12,916,875
County Environment & Education	3,604,862
Roads & Transportation	3,596,700
Government Services to Residents	1,816,014
Administration	7,030,083
Subtotal Operating Budget	<u>\$50,062,029</u>
Debt Service	1,038,906
Capital Projects	4,356,527
Subtotal County Budget	<u>\$55,457,462</u>
Golf Course Operations	1,029,676
TOTAL	<u>\$56,487,138</u>

3) The County Auditor is hereby directed to properly certify the budget as adopted and file with the records of her office and that of the State Department of Management as required by law. 4) This resolution shall take effect immediately.

Moved by Hancock, seconded by Ewoldt, the Board adjourn until 8:00 a.m., Tuesday, March 25, 2003, subject to prior call by the Chairman. All Ayes.

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Carol Schaefer, Chairman  
Scott County Board of Supervisors

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ATTEST: Karen L. Fitzsimmons  
Scott County Auditor